



# County Financial Support

If you are considering to ask the County Executive Committee for support towards a programme or an activity that will enhance the development of the young people involved, then please read this briefing as it will give you guidance on what you can and cannot ask for and whether your bid will be successful. If you require financial support, it is essential that you apply at least 12 months in advance of the event. This will enable the Executive Committee to set aside the necessary budget.

## What you are going to do?

The County Executive Committee is keen to support events that will enable young people to achieve a specific goal especially where the opportunity is unlikely without this support. Expeditions such as Explorer Belt and international ventures are two examples of activities that the Executive Committee would be interested in supporting. The County Executive Committee will not fund the entire event as they expect the participants to finance most of the costs through organised fundraising, personal contributions or a combination of both.

## What can I ask for?

There are three areas that you can ask for funding:

- To buy equipment that can join the county stores after the event
- Funding to supplement the costs that supporting adults attending the event may incur
- Equipment that will be used to support Scouting in deprived communities (UK or abroad)

The County Executive Committee will not fund full costs, consumables or such expenses as insurance.

## How do I put together a bid?

**To prepare your bid, please refer to Appendix 1: County Policy for Supporting Activities and Camps**

Provide a summary of the event with as much detail as possible. This needs to include the aims of the event, who will benefit from it and how, why you are doing it, how it will promote scouting (including Gloucestershire Scouting) and what activities you will be doing afterwards that will benefit others in the community.

You need to produce a comprehensive budget forecast outlining all the costs and income you expect. Include estimated successes in fundraising and where the money from the County Bid (if successful) will fit.

You will also need to show a projection on how many Young People will be attending and the number of supporting adults. You must clearly show that you have taken on board the requirements and recommendations of The Scout Association on running such an event by referring to Policy, Organisation and Rules (POR) and guidance fact sheets (all available from Gilwell Park or [www.scouts.org.uk](http://www.scouts.org.uk))

## What happens next?

Once you have prepared the required information, meet with the DCC Activities to discuss the event. If the DCC Activities feels that the event has a chance of gaining some or all of the funding then it will be taken to the next County Executive Committee Meeting for consideration. However, there is no guarantee that funding will be given. Success is based on a number of factors including:

- Does it meet the three areas outlined earlier?
- Number of bids received
- Amount of available funds

If your bid is unsuccessful, then the County will offer support on identifying other funding options that might be available to you.

**Good Luck and enjoy!**



# Appendix 1: County Policy for Supporting Activities and Camps

**The WHY:** Why should the county support this?

- Does it enhance or raise the profile of scouting in the County?
- Will it bring new experiences and benefits?
- What are the goals and objectives of this activity?
- Would this activity benefit the local community visited?

**Conditions** to be met once the activity has been accepted,

- Be familiar with the requirements of the Scout Association
- County involvement in the leadership selection for the activity
- Event should be self financing, as far as possible
- Leadership team must hold a valid appointment and be suitably qualified or planning to become qualified before the event
- Provision of financial support for low income participants
- Provisions for special needs where applicable
- The trip must have due regard for local culture and customs
- DCC Activities as the prime county contact must be kept informed at all times
- Leadership team must prepare a comprehensive plan for the trip. See “the how”
- Experience gained must be available/shared to county members via presentations, articles, etc
- The activity should not be used as a means of funding other activities.

**The How**

- Adequate risk assessment
- Health and safety considerations
- Adequate training for the leadership team and participants
- Liaison with headquarters for guidance, advice and information
- Regular updates for participants’ parents
- The location or the country must be thoroughly researched
- Compliance with scout association rules
- Appointment of a suitable home contact